

From: Vankeerbergen, Bernadette
To: [Edwards, Jan](#); [Banks, Eva-Marie](#)
Cc: [Fletcher, Richard](#); [Heysel, Garrett](#); [Oldroyd, Shelby Q.](#)
Subject: RE: Music 3364 and 3364E
Date: Friday, October 06, 2017 1:37:00 PM
Attachments: [image001.png](#)

Dear Jan and Eva,

Richard Fletcher has approved the revised submission for Music 3364 and 3364E & the courses will now continue through the approval process. Music 3364 will advance to OAA and the Office of the Registrar. Music 3364E will be referred to the ASC Honors Committee for their review of the E component. You will hear directly from that Committee once they have reviewed the course. (And then once the course has cleared ASC Honors, it will go to University Honors and Scholars.)

I am including the usual reminder that the GE assessment plan will need to be implemented from the very first offering of the course(s) and GE data gathered. As is the case for all new GE courses, after the second offering of the course(s), the Assessment Panel of the ASC Curriculum Committee will ask the School of Music to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 9 of the ASC Curriculum and Assessment Operations Manual [p. 121] https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). The Assessment Panel and/or our office can help the School of Music with any aspect of the GE assessment requirement. Shelby Oldroyd, ASC Curriculum and Assessment Assistant, will also make sure to contact the School of Music before the course is offered and provide any assistance that may be needed with assessment. Could you please let the faculty member(s) know?

Please let us know if you have any questions.

My best,
Bernadette



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From: Oldroyd, Shelby Q.

Sent: Wednesday, September 27, 2017 10:58 AM

To: Edwards, Jan <edwards.689@osu.edu>; Banks, Eva-Marie <banks.76@osu.edu>

Cc: Fletcher, Richard <fletcher.161@osu.edu>; Heyssel, Garrett <heysel.1@osu.edu>; Vankeerbergen,

Bernadette <vankeerbergen.1@osu.edu>

Subject: Music 3364 and 3364E

Good morning,

On Wednesday, September 20, the Arts and Humanities 2 Panel of the ASC Curriculum Committee considered a new course proposal for Music 3364 and 3364E (with GE Diversity-Global Studies & GE Visual and Performing Arts).

The Panel unanimously approved the course with one contingency and three recommendations:

- Contingency: Assistant Dean Garrett Heysel mistakenly advised School of Music to seek concurrence from the Barnett Center. The School of Music should seek concurrence from the Department of Arts Education, Administration and Policy.
- Recommendation: The grading scale on page 3 of the syllabus says minuses and pluses will be used to reflect incremental adjustments in grades. Clarify what the scale will be with the minuses and pluses included.
- Recommendation: The attendance policy states that “unexcused absences and late-arrivals demonstrate a lack of respect to your professor and peers and will significantly lower your grade.” The Panel recommends clarifying specifically how absences will affect the grade.
- Recommendation: The assessment plan says that grades will be used to evaluate the assessment methods (the project and midterm report). Typically, grades are not the ideal measure for General Education assessment because factors other than Expected Learning Outcome (ELO) achievement influence the grade. The Panel recommends using a rubric. One is mentioned in the assessment plan, but not provided.

I will return Music 3364 and 3364E via curriculum.osu.edu in a minute to enable the School of Music to address the points above.

Should you have any questions about this feedback, do not hesitate to contact Richard Fletcher, Chair of the Arts and Humanities 2 Panel, or me.

My best,
Shelby

Shelby Oldroyd

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